

## KVISA AFFILIATE TERMS & CONDITIONS.

- In compliance with the Korean Embassy rules and regulations regarding the visa application fees, affiliate travel agency is only permitted to charge a **maximum of Php 2,400.00** visa fee and processing fee to all the visa applicants. The Php 2,400.00 visa application fees should already include the Php. 900.00 KVAC fee and 300.00 Visa Processing fee of One Media Travel.
  - Anyone who will violate this rule will not be allowed to file a Korean visa application through our agency.
- Please make sure that you have completed the necessary documents for the visa application. Our Korea Visa designated representative/s will assess and evaluate if your documents are good for filing. ANY missing document/s or documents that do not comply with the requirements set by the embassy or as deemed necessary for your type of visa application (non-tourist visa for Korea, your application will not be accepted).
- The Korea Embassy in the Philippines reminds all applicants to not confirm any flight and tour arrangements before visa application. Confirmed travel and tour arrangements do not guarantee approval on visa application.
- You are required to disclose upcoming travel and tour arrangements. Withdrawing your visa application once it is already submitted to the embassy is **NOT ALLOWED**. This may be grounds for denial of visa.
- Visa fee in case of application pull-out (for non-filing), is **NON-REFUNDABLE**.
- Visa applicants are therefore advised to have sufficient period of time to submit and process their visa applications before the intended travel date due to the sudden changes in the visa processing schedules.
- The Embassy has the Sole right and absolute discretion for the approval and denial of the Visa Application. They do not have to disclose the reasons for any rejection/s.
- The Company shall not be held responsible if any Visa Application is refused, denied or rejected.
- ALL of the documents (Original & Copies) received by the Company will be forwarded to the Embassy and **WILL NO LONGER BE RETURNED TO THE APPLICANT/S**.
- The processing time of Visa applications is 12-15 Working days. This is subject to change without prior notice.
- In the event of Rejection (due to incomplete documents) or Denial of Visa Application, The Payment is **NON-REFUNDABLE**.
- All signed documents submitted are considered correct and in proper order.

- Submission of documents such as, but not limited to, bank certificates, bank statements, ITR, references, or applications, that are forged, fraudulent, altered from the original, materially incomplete, obtained under false pretenses, or otherwise deceptive (collectively referred to as fraudulent documents) is prohibited.

I have been authorized to sign this application on behalf of the company, and I acknowledge and undertake that all information mentioned and the documents submitted are true copies We are aware that our company will initially undergo a screening process by One Media Travel in order to ensure compliance with their requirements.

\_\_\_\_\_  
SIGNATURE OVER PRINTED NAME  
DESIGNATION:  
DATE:

NEW : \_\_\_\_\_  
RENEWAL : \_\_\_\_\_

**IMPORTANT REMINDERS:**

1. \*\*Pay the Affiliation Fee of **Php. 1,000.00** (Valid: 31 December 2025)
2. \*\*Please email us the scanned and signed copy of this TERMS and CONDITIONS together with your DTI/SEC, Mayor's Permit and Proof of Payment.

Email Address: [visa.affiliate@onemediatravel.com](mailto:visa.affiliate@onemediatravel.com)

3. We will issue a Certificate of Affiliation with QR Code once the affiliation fee and documents are received.

# MODE OF PAYMENT



## SECURITY BANK

Account Name : One Media Travel  
Account No. : 0000063254282



## SCAN & PAY

Account Name : One Media Travel



QR Ph

IG : @onemediatravel | FB : One Media Travel | 0999 180 0500



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